

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
November 14, 2024**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:29 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Director Keri Rueth, Secretary / Treasurer Pam DeChambeau, and an excused absence for Commissioner LaDawn Saxton.

Larry Scarborough made a motion to remove Paramedic Training Agreement and Promissory Note from the agenda and approve the agenda as amended, and Mike Arnold seconded the motion. Motion carried.

Executive Director of the Idaho Independent Intergovernmental Authority Trust, Amy Manning, reviewed the Annual Report of the trust for the period October 1, 2023 to September 30, 2024. Reported 114 agencies, 2,448 employees, a \$38,000,000 annual budget, and \$2,267,000 total savings from programs. Reported ninety-eight percent (98%) of the agencies participated in wellness screenings. Reported for every dollar spent, 89 percent is spent on claims. Reported \$1,933,319 in prescription rebates, an increase of seven percent over last year. Reported twelve agencies joined a medical plan. Reported thirty-one (31) members' claims were over \$100,000, compared to last year's twenty-three (23) members. Reported the savings from the maternity, medical infusion, telehealth, digital physical therapy, prescription patient assistance / co-pay assistance, wondr health, tobacco cessation, and health coaching medical programs. Reported on the Wellness Screening Program, and reported on detecting three elevated prostate-specific antigen (PSA) levels, one Type-2 diabetes diagnoses, and 138 elevated lipid panels. Reported on dermatology skin checks at wellness screenings. Reported four employees joined a dental plan and three employees joined a vision plan. Reported the mental health plan had 2,448 employees and 2,794 employee assistant program visits. Reported 224 First Responder Helpline Calls and reported 5 were crisis calls.

Attorney William Gigray presented the resolution establishing Policy for Out of District Services Contracts, the resolution establishing the Out of District Contract Services Fees, and the resolution approving the Post-2023 Services Contract Agreement and Pre-2024 Services Contract Agreement.

Larry Scarborough opened the public hearing and stated the hearing was to consider public comments on the proposed increase in the Out of District Services Contract Base Contract Services Fee and the intent to establish the Out of District Services Contract Improvements Services Fee. Stated the notice of the public hearing was published for two weeks in The Star-News on October 31 and November 7, 2024. Stated no members of the public were present and no written correspondence has been received commenting

on the proposed increased fee and new fee. The proposed Out of District Services Contract Base Contract Services Fee is equal to the taxable assessed value of the subject real property of an out-of-district services contract times the Fire District's levy rate, plus fifty dollars (\$50.00) for the Fire District's administrative and contract preparation costs and legal fees for contract review. The proposed Out of District Services Contract Improvements Services Fee is a one-time fee and is \$2,891 per residential unit and \$1.16 per non-residential square foot for Out of District Services Contract effective January 1, 2024 and after. The Improvements Services Fee equals the amount of the Fire District impact fee that would be charged for the improvements on the subject real property of an out-of-district services contract as if the improvements were being newly constructed within the boundaries of the Fire District. Larry Scarborough closed the public hearing.

Larry Scarborough made a motion to approve the minutes of the October 10, 2024 regular Commissioner's meeting, and the October 24, 2024 special Commissioner's meeting, and Mike Arnold seconded the motion. Motion carried.

Mike Arnold made a motion to accept the Treasurer's Report and authorize payment of the bills dated November 14, 2024, and Larry Scarborough seconded the motion. Motion carried.

UNFINISHED BUSINESS:

Steven Hull reported Triple M Refrigeration replaced the three heating and air conditioning systems at the 109 East Pine Street station. Reported the Valley Countywide EMS District permanent levy increase election successfully passed with 4,986 voters in favor to 2,185 against for 69.53 percent.

Keri Rueth reported on the mass casualty incident training in McCall on Tuesday, October 29 hosted by St. Luke's McCall Medical Center. Reported Cascade, Donnelly, McCall, New Meadows, and Riggins emergency medical services departments, and St. Luke's McCall and Air St. Luke's attended. Reported on the Firehouse Subs Public Safety Foundation grant opening and closing within 24 hours and on not submitting the grant application for automated external defibrillators for the command vehicles and the engines for Cascade, Donnelly, and McCall fire departments. Reported on submitting an Idaho Time Sensitive Emergency System grant application for automated external defibrillators for the command vehicles and the engines for Cascade, Donnelly and McCall fire departments. Reported on receipt of the Idaho Emergency Medical Services Bureau grant funds in the amount of \$115,000.00 for a rescue vehicle and \$13,977.24 for very high frequency portable radios.

NEW BUSINESS:

Steven Hull reported thirty-two (32) incidents for the month of October 2024 and reported the average for October is thirty-six (36). Reported on moving the Brush Truck to the Clear Creek station and moving Engine 2 to the town station. Reported on working on submitting for the Assistance to Firefighters grant for a Brush Truck.

Keri Rueth reported on Gavin Courtney deciding to rescind his resignation. Reported on meeting with Donnelly and McCall Emergency Medical Services Directors and working on carrying the same equipment and updated equipment on each ambulance. Reported on discussing purchasing new monitors for the ambulances that measure a patient's vital signs, detect arrhythmias, and can function as a defibrillator. Reported on an offer for a ninety day trial period with the new monitors and discussed researching the risk of damage during the trial period. Reported on the first quality improvement and quality assurance training with Cascade, Donnelly, and McCall. Reported on continuing the quality improvement and quality assurance training every other month with Cascade, Donnelly, and McCall. Reported on sending Dr. Curt Meske the Independent Contractor Agreement for Medical Director to review with an effective date of January 1, 2025. Reported on an ambulance inspection completed and passed and reported the inspection will be for the license renewal for 2025.

Resolution #25-01 establishing the Out of District Services Contract fees. The Out of District Services Contract Base Contract Services Fee is equal to the taxable assessed value of the subject real property of an out-of-district services contract times the Fire District's levy rate, plus fifty dollars (\$50.00) for the Fire District's administrative and contract preparation costs and legal fees for contract review. The Out of District Services Contract Improvements Services Fee is a one-time fee and is \$2,891 per residential unit and \$1.16 per non-residential square foot for Out of District Services Contracts effective January 1, 2024 and after. The Improvements Services Fee equals the amount of the Fire District impact fee that would be charged for the improvements on the subject real property of an out-of-district services contract as if the improvements were being newly constructed within the boundaries of the Fire District. Larry Scarborough made a motion to approve Resolution #25-01 approving the Out of District Services Contract fees and Mike Arnold seconded the motion. Motion carried.

Resolution #25-02 establishing and providing policy for the administration of Out of District Services Contracts was reviewed. Larry Scarborough made a motion to amend the agenda to make Resolution #25-02 an action item, and Resolution 25-03 an action item. Mike Arnold amended the motion to include removing action item from the public hearing, and Larry Scarborough seconded the motion. Motion carried. Mike Arnold made a motion to approve Resolution #25-02 establishing and providing policy for the administration of Out of District Services Contracts, and Larry Scarborough seconded the motion. Motion carried.

Resolution #25-03 approving and enacting the Cascade Rural Fire Protection District Firefighting and Life Preservation Out of District Services Contracts, Pre 2024 Service Recipient and Post 2023 Service Recipient was reviewed. Mike Arnold made a motion to approve Resolution #25-03 approving and enacting the Cascade Rural Fire Protection District Firefighting and Life Preservation Out of District Services Contracts, Pre 2024 Service Recipient and Post 2023 Service Recipient, and Larry Scarborough seconded the motion. Motion carried.

Mike Arnold made a motion to enter into the agreement to provide adequate fire protection for real and personal property located at 9630 Packer John Road, for David and James Olson, for the period October 10, 2024 to December 31, 2024, in the amount of \$32.82, and Larry Scarborough seconded the motion. Motion carried.

Mike Arnold made a motion to enter into the agreement to provide adequate fire protection for real and personal property located at 55 Smith's Ferry Drive, for Central Valley Baptist Church, for the period October 10, 2024 to December 31, 2024, in the amount of \$38.79, and Larry Scarborough seconded the motion. Motion carried.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 7:08 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chair