

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
May 9, 2024**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:30 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Secretary / Treasurer Pam DeChambeau, and an excused absence for Emergency Medical Services Director Keri Rueth.

Pam DeChambeau requested to amend the agenda to add approval of the job description for training personnel which outlines a probationary period and an onboarding process, and approving the job description is time sensitive because it is delaying onboarding personnel. Mike Arnold made a motion to approve the agenda with the above addition, and with the addition of report from Ronn Julian, Valley Countywide EMS District Commissioner, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the minutes of the April 11, 2024 regular Commissioner's meeting, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to approve the Treasurer's Report and payment of the bills dated May 9, 2024, and LaDawn Saxton seconded the motion. Motion carried.

UNFINISHED BUSINESS:

Steven Hull reported an update on Firefighter I and Firefighter II training that began January 2024. Reported the course is online and the hands-on skills are completed in-house at the fire station. Reported Fire Service Technology administered the testing Saturday, April 20, 2024. Reported on the Firefighter I training having hazmat awareness and operations and having three tests and a series of hands-on skills. Reported five members passed hazmat awareness and operations testing, five passed the Firefighter I hands-on skills testing, and three passed the Firefighter I written testing. Reported seven members passed the Firefighter II hands-on testing, and six passed Firefighter II written testing. Reported a good outcome for the first time doing this type of testing that was all independent study and working with personnel for the hands-on skills.

Valley Countywide EMS District Commissioner Ronn Julian reported on being in the midst of the election requesting to increase the District tax levy, and on the full ballot. Reported on educating the voters on emergency medical services in Valley County. Reported on the efficiency of contracting emergency medical services to the Fire Districts. Reported on the guesstimated number of voters and the number of yes votes needed for the sixty-seven percent requirement to pass. Reported on preparing the budget for 2024-2025. Reported on transitioning from the old emergency medical services District to the new District. Reported on the commissioner's intent to not budget to collect excess funding for future needs in the first years.

NEW BUSINESS:

Steven Hull reported twenty-one (21) incidents for the month of April 2024 and reported the average for April is twenty-three (23). Reported a high number of brush fires and escaped burn pile fires, and on the dry conditions. Reported burning in the City of Cascade is done after today and burning outside the city limits is allowed with a permit. Reported on working with Thunder Mountain Burgers where the kitchen hood suppression system is out of fire code compliance. Reported on working with Hotel NoBo where the kitchen is out of fire code compliance. Larry Scarborough inquired about a fee charged for noncompliance of the International Fire Code and Standards. Steven Hull reported on attending a Fire Working Group meeting where Idaho Power Company presented implementing Public Safety Power Shutoff where power will be turned off due to extreme weather conditions in high risk areas to prevent wildfires. Reported there are quite a few high risk areas in the Fire District. Reported on researching purchasing a generator for the 109 East Pine Street Fire Station. Reported on a scheduled meeting for May 16 with Perpetua Resources to discuss extrication equipment needs and partnering to help build a new Rescue Truck, and reported on Perpetua Resources requesting an Impact Agreement and on researching impact agreements.

Steven Hull reporting for Keri Rueth reported the Valley Countywide EMS District Ad Hoc Committee has met and the priorities are updating the District Bylaws and the Operational Plan and then streamlining District protocols and the quality assurance and quality improvement process and training for the continuity care of the community. Reported Keri Rueth is completing an Idaho Bureau of Emergency Medical Services and Preparedness equipment grant for radios and a non-transport rescue vehicle grant. Reported the non-transport rescue vehicle grant award is up to \$115,000.00 and is due June 1.

Steven Hull presented and reviewed the new job description for training personnel which outlines a probationary period and an onboarding process. Reported on Paul Vawter and Erica Benson developing the job description and onboarding process for training personnel. Mike Arnold made a motion to approve the job description for probationary personnel, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:23 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chairperson