

**CASCADE RURAL FIRE PROTECTION DISTRICT
SPECIAL COMMISSIONER'S MEETING MINUTES
July 27, 2022**

Larry Scarborough called the special commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:31 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present:
Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth, and Secretary / Treasurer Pam DeChambeau.

Larry Scarborough made a motion to approve the agenda, and LaDawn Saxton seconded the motion. Motion carried.

Steven Hull presented the proposed budget for October 1, 2022 to September 30, 2023. Reviewed the Valley County Emergency Medical Services contract services income in the amount of \$422,318 and reported an additional \$3,000 than expecting to go to incident reporting software. Reported on using ESO incident reporting software and Valley County paying half of the cost and Donnelly and McCall using the same incident reporting software as recommended in the Emergency Medical Services study. Reviewed the worksheet showing the maximum property tax allowed to be levied. Reported \$361,200 is the highest property tax budget over the last three years, \$10,836 is the three percent (3%) growth, and \$3,220 is the new construction roll value. Reported \$3,753 of the accumulated \$6,109 in forgone property taxes may be levied for maintenance and operating expenses. Reported \$1,602 is the personal property replacement tax. Reviewed the capital improvement expenditure line item in the amount of 465,411. Reviewed the truck repair and maintenance and fuel expenditure line item. Reviewed the cradlepoint Wi-Fi enable router in the amount of \$180 for better Wi-Fi service. Reviewed the \$6,000 increase in office supplies expenditure line item for the ESO incident reporting software. Presented the reviewed the quote received to replace the flooring on the twenty-eight (28) stairs in the amount of \$14,286. Discussion followed on getting another quote to replace the stair flooring on the twenty-eight (28) stairs. Keri Rueth confirmed Drug Enforcement Administration licensure fee in the amount of \$888 is budgeted in the dues and advertising expenditure line item. Reviewed the Medical Direction expenditure line item. Steven Hull reported the fee paid to Galena Consulting in the amount of \$9,000 may be recouped from impact fees. Reviewed the building repair and maintenance expenditure line item in the amount of \$18,000. Larry Scarborough confirmed the current Local Government Investment Pool savings account balance in the amount of \$421,362. Confirmed the estimated impact fee receipts for the River District Subdivision build-out and the expenditures in the Capital Improvement Plan. Steven Hull reported the River District Subdivision has not received final plat approval and no building permits may be issued. Reported the Assistance to Firefighters grant is for a Type 3 Wildland Fire Engine, will have to outfit the engine, and the engine will replace the Bruck Truck. Discussed recontacting potential buyers for the 2007 Ford 350 four-wheel drive ambulance. Reported on the plan to sell the 2010 Polaris Ranger

UTV with approximately 1,000 miles. Reported on researching similar Polaris Ranger UTV's with around 5,000 miles selling for between \$8,000 and \$10,000. Requested to declare the 2010 Polaris Ranger UTV surplus property at the next regular meeting Thursday, August 11, 2022. Reported the new snowmobile is in and the new UTV is ordered that was requested and approved from Title III funds from Valley County. Discussed the anticipated revenue to be received from selling the 2010 Polaris Ranger UTV.

Steven Hull reported the next step in the process of establishing impact fees is to hold combined public hearings with the City of Cascade to adopt the Cascade Rural Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report – June 2, 2022 and to establish new development impact fees. Reported on tentatively scheduling the combined public hearings on Tuesday, August 23, 2022 at 6 p.m. at Cascade City Hall, 105 South Main Street.

Larry Scarborough reported on the Title III funding requirement of a forty-five (45) day public comment period before using Title III funds and the requirement to publish the intended use of the funds. Reported the authority to initiate Title III projects terminates on September 30, 2023 and any County funds not obligated by September 30, 2024 must be returned to the United States Treasury.

Mike Arnold made a motion to approve publishing the public hearing notice for the budget hearing for Thursday, August 11, 2022 at 5:30 p.m. for the year October 1, 2022 to September 30, 2023, in the total amount of 1,419,451, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the special commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:10 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chairperson