

**CASCADE RURAL FIRE PROTECTION DISTRICT
REGULAR COMMISSIONER'S MEETING MINUTES
January 14, 2021**

The commissioner's meeting of the Cascade Rural Fire Protection District was called to order by Commissioner Larry Scarborough at 5:07 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth and Secretary / Treasurer Pam DeChambeau.

A motion was made by Mike Arnold to approve the agenda, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Mike Arnold to approve the minutes of the December 10, 2020 regular Commissioner's meeting as presented, and Larry Scarborough seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the Treasurer's Report and payment of the bills dated January 14, 2021, and LaDawn Saxton seconded the motion. Motion carried.

UNFINISHED BUSINESS:

Steven Hull reported the 2006 Spartan fire truck, Engine 1, is in-service and reported on replacing the front and back tires.

Keri Rueth reported no response yet on the Community Health Two-Year Planning grant submitted for the Community Paramedic Program. Reported the grant is a partnership between Cascade Medical Center, Cascade Emergency Medical Services District, Central District Health, and the Cascade Community (Senior) Center. Reported the Paramedic Training Agreement and Promissory Note in the amount of \$7,500.00 with Gavin Courtney for paramedic tuition and related expenses in return for twenty-four months of service following Paramedic certification has been signed. Reported six employees have received the first coronavirus vaccine and the rest of employees that wanted to receive the vaccine received it today.

NEW BUSINESS:

Steven Hull reported 43 incidents for the month of December 2020 and reported the average is 33 for December. Reported 443 incidents for 2020 and 444 for 2019. Reported on the Trauma Intervention Program which in the event of a traumatic incident such as a death, trained volunteers on-call will respond to the scene to help family members. Reported on the Trauma Intervention Program looking for volunteers.

Reported on the plan to review and update the Standard Operating Guidelines. Reported on the two building heaters at the Clear Creek Road fire sub-station not working properly and wearing out. Reported on the plan to replace the Clear Creek Road fire sub-station building heaters with the West Mountain Road fire sub-station heater.

Keri Rueth reported an Inspector with the Idaho Emergency Medical Services Bureau will be here tomorrow for inspection of the ambulances for licensure for last year. Presented a letter requesting forgiveness of the amount due after Medicare payments and a personal payment for emergency medical services. A motion was made by Larry Scarborough accept the letter and forgive the amount of \$1,286.00 due for emergency medical services, and LaDawn Saxton seconded the motion. Motion carried. Keri Rueth presented five past due emergency medical services billings to send to the collection agent. A motion was made by LaDawn Saxton to send the five past due emergency medical services billings presented to the collection agent, and Mike Arnold seconded the motion. Motion carried.

Steven Hull reported on the letter and copy of the sub-station lease mailed to the current owners of 671 West Mountain Road stating the District's intention to discontinue use of the structure and vacate by April 2021. A motion was made by Larry Scarborough to close the 671 West Mountain Road fire sub-station, and LaDawn Saxton seconded the motion. Motion carried.

Steven Hull reported on contracting with Galena Consulting, Inc. to prepare a capital improvement plan which lists current assets, projects growth in a 10-year time frame, lists improvements required for the projected growth including the fee to prepare the capital improvement plan, and develops an impact fee to pay for the required improvements. A motion was made by Larry Scarborough to approve the impact fee study in the amount of \$8,000.00, and LaDawn Saxton seconded the motion. Motion carried.

The Independent Contractor Agreement for Medical Director with Murry B. Sturkie, DO was reviewed. A motion was made by Larry Scarborough to enter into the annual Independent Contractor Agreement for Medical Director with Murry B. Sturkie, DO in the amount of \$583.33 per month, and Mike Arnold seconded the motion. Motion carried.

The Agreement for Ambulance and Medical Transportation Billing Services with Cammack Medical Billing, Inc. was reviewed. A motion was made by Larry Scarborough to enter into the annual Agreement for Ambulance and Medical Transportation Billing Services with Cammack Medical Billing, Inc., in the amount of 7.5 percent of the monthly revenue received by the provider on accounts billed by Cammack Medical Billing, Inc., and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 688 Warm Lake Road, for Charles and Barbara Jamerson, for the period January 1, 2021 to December 31, 2021, in the amount of \$137.73, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 700 Warm Lake Road, for Susan Leeper, for the period January 1, 2021 to December 31, 2021, in the amount of \$410.02, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 231 Tripod View Drive, for Jan W. and Tammy de Weerd Trust, for the period January 1, 2021 to December 31, 2021, in the amount of \$284.63, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 151 Pointes Road, for John and Donna L. Stellmon, for the period January 1, 2021 to December 31, 2021, in the amount of \$426.63, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 250 and 270 4th Street, for John and Teri Coombs, for the period January 1, 2021 to December 31, 2021, in the amount of \$178.99, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 9756 Harnden Drive, for Sheehan-Stewart Trust, for the period January 1, 2021 to December 31, 2021, in the amount of \$68.93, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 9817 Highway 55, for Brennon and Jerrilyn Newell, for the period January 1, 2021 to December 31, 2021, in the amount of \$137.61, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 351 Duffers Lane, for Charles and Carolyn Gowing, for the period January 1, 2021 to December 31, 2021, in the amount of \$208.56, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 9822 Highway 55, for James and Terry Hewitt, for the period January 1, 2021 to December 31, 2021, in the amount of \$339.45, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 9793 Edna Place, for Ronald and Denise Findley, for the period January 1, 2021 to December 31, 2021, in the amount of \$223.37, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 730 Warm Lake Road, for Montego Properties LLC, for the period January 1, 2021 to December 31, 2021, in the amount of \$43.31, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 135 Pointes Road, for Rebecca Blair, for the period January 1, 2021 to December 31, 2021, in the amount of \$254.80, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the agreement to provide adequate fire protection for real and personal property located at 56 Smith's Ferry Drive, for Michael and Danielle Drake, for the period January 1, 2021 to December 31, 2021, in the amount of \$217.43, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the notice of regular meetings that states the fire district regular meetings are held on the second Thursday of each month at the 109 East Pine Street fire station at 5 p.m., and LaDawn Saxton seconded the motion. Motion carried.

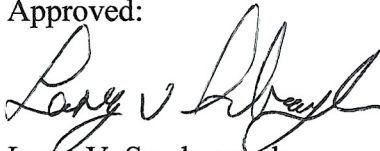
There being no further business, the regular commissioner's meeting of the Cascade Rural Fire Protection District was adjourned at 6:30 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chairman