

**CASCADE RURAL FIRE PROTECTION DISTRICT  
COMMISSIONER'S MEETING MINUTES  
October 10, 2024**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:31 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Director Keri Rueth, and Secretary / Treasurer Pam DeChambeau.

Pam DeChambeau requested to add, Resolution No. 2024-05 authorizing the chair and secretary to execute the Ambulance EMS and Transport Services Contract and the Base Contract Term 2024/2025 Addendum to the Ambulance EMS and Transport Services Contract, to the agenda. Reported the Valley Countywide EMS District Ambulance EMS and Transport Services contract is already on the agenda. Larry Scarborough made a motion to amend the agenda to add Resolution No. 2024-05, and Mike Arnold second the motion. Motion carried.

Mike Arnold made a motion to approve the agenda as amended, and Larry Scarborough seconded the motion. Motion carried.

LaDawn Saxton made a motion to approve the minutes of the September 12, 2024 regular Commissioner's meeting, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to accept the Treasurer's Report and authorize payment of the bills dated October 10, 2024, and LaDawn Saxton seconded the motion. Motion carried.

**UNFINISHED BUSINESS:**

Steven Hull reported on Attorney Bill Gigray working on the update to the fire protection services agreement to include a one-time service fee when a fire protection services agreement is requested. Reported Triple M Refrigeration has ordered parts to replace the three heating and air conditioning systems this Fall at the 109 East Pine Street station. Reported on the wildfires still active in the area and on continuing Wednesday morning meetings with the wildfire incident management team. Reported the Middle Fork Complex fires are being managed out of Garden Valley.

Keri Rueth reported a couple of changes to the Valley Countywide EMS District Ambulance EMS and Transport Services contract. Reported the Fire District shall notify the Ambulance District of any ambulance EMS and transport fees which the Fire District Board of Commissioners have determined are uncollectable and the Ambulance District Board of Commissioners will make the final determination. Reported the Ambulance District with the Fire Districts will determine the ambulance EMS and transport fees. Reported on the proposed types of ambulance EMS and transport fees being discussed. Reported an update on the work completed by the communication specialist hired to promote the Valley Countywide EMS District permanent levy increase election in November.

### **NEW BUSINESS:**

Steven Hull reported forty-one (41) incidents for the month of September 2024 and reported the average for September is forty-one (41). Steven Hull reported on the busy month and reviewed the types of incidents. Reported on assisting Southern Idaho Timber Protective Association on a brush fire in Smith's Ferry and on Donnelly Rural Fire Protection District responding to the assist but not being needed and standing by in Cascade until Cascade Rural Fire Protection District was back in service. Reported on using the utility task vehicle for transport to a landing zone for an all-terrain vehicle incident on Bacon Creek Road. Reported during that incident a second call for a smoke report was dispatched and that call could not be staffed or responded to. Reported on attending the Western Fire Chiefs Association Force Conference in Sisters Oregon that was only open to people who have been invited. Reported on the association including all western states including Alaska and Hawaii, on the sixty attendees, and on the good information. Reported the Cascade Fire Community Fund paid for the costs to attend the Western Fire Chiefs Association Force Conference. Reported on Donnelly Rural Fire Protection District hosting a three-day fire training on auto extrication and fire tactics and on Cascade, Donnelly McCall, New Meadows, and Kamiah fire departments attending. Reported on pump and ladder testing completed and passed.

Keri Rueth reported on participating in a mass casualty incident training in McCall on Tuesday, October 29 hosted by St. Luke's McCall Medical Center. Reported Cascade, Donnelly, McCall, New Meadows, and Riggins fire departments, and St. Luke's McCall and Air St. Luke's will attend. Reported on Cascade, Donnelly and McCall fire departments submitting a Firehouse Subs Public Safety Foundation grant for automated external defibrillators for the command vehicles and the engines. Reported on three recent lifesaving events with early deployment of an automated external defibrillator, and on recommending automated external defibrillators for the Valley County Sheriff's Department patrol vehicles. Reported on requests from the community to help fund the purchase of an automated external defibrillator and on Cascade Fire Community Fund deciding to offer automated external defibrillator grants.



Larry Scarborough reported on the Idaho State Fire Commissioners' Association discussing having a combined conference with the Idaho Fire Chiefs Association.

Resolution No. 2024-05 authorizing the Chair and Secretary to execute the Ambulance EMS and Transport Services Contract and the Base Contract Term 2024/2025 Addendum to the Ambulance EMS and Transport Services Contract was presented and reviewed. Mike Arnold made a motion to approve Resolution No. 2024-05 authorizing the Chair and Secretary to execute the Ambulance EMS and Transport Services Contract and the Base Contract Term 2024/2025 Addendum to the Ambulance EMS and Transport Services Contract, and LaDawn Saxton seconded the motion. Motion carried.

The Valley Countywide EMS District Ambulance EMS and Transport Services Contract and the Base Contract Term 2024/2025 Addendum to the Ambulance EMS and Transport Services Contract was presented and reviewed. Mike Arnold made a motion to approve the Ambulance EMS and Transport Services Contract and the Base Contract Term 2024/2025 Addendum to the Ambulance EMS and Transport Services Contract, and Larry Scarborough seconded the motion. Motion carried.

Mike Arnold made a motion to enter into the agreement to provide adequate fire protection for real and personal property located at 9628 Packer John Road, for Dennis and Vicki Gribble, for the period October 10, 2024 to December 31, 2024, in the amount of \$41.28, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to enter into the agreement to provide adequate fire protection for real and personal property located at 23 Smith's Ferry Drive, for Michael and Elizabeth Nuzzo, for the period October 10, 2024 to December 31, 2024, in the amount of \$51.33, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to enter into the agreement to provide adequate fire protection for real and personal property located at 9581 Packer John Road, for Brett and Mary Venable, for the period October 10, 2024 to December 31, 2024, in the amount of \$46.56, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to enter into the agreement to provide adequate fire protection for real and personal property located at 9770 Moore Drive, for David Noteboom, for the period October 10, 2024 to December 31, 2024, in the amount of \$28.92, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to enter into the agreement to provide adequate fire protection for real and personal property located at 52 Smith's Ferry Drive, for Merrill and Jenny Olson, for the period October 10, 2024 to December 31, 2024, in the amount of \$31.41, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:24 p.m.

Respectfully submitted,



Pamela J. DeChambeau  
Secretary/Treasurer

Approved:



Larry V. Scarborough  
Chair