

**CASCADE RURAL FIRE PROTECTION DISTRICT
REGULAR COMMISSIONER'S MEETING MINUTES
December 9, 2021**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:30 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, and Fire Chief Steven Hull.

Larry Scarborough made a motion to approve the agenda, and Mike Arnold seconded the motion. Motion carried.

Anne Wescott with Galena Consulting reviewed the report that calculated the impact fees for Fire and Emergency Medical Services. Reviewed how population and household expected growth over the next ten years was projected. Reported an expected growth of approximately 750 residential units and about 112,500 nonresidential square feet over the next ten years. Reported growth figures will be reevaluated every year and adjusted. Reported an updated study on projected growth will be required year five. Presented and reviewed the impact fee calculation, the capital improvement plan and improvements required for the projected growth. Presented and recommended an impact fee in the amount of \$2,409.00 for fire and \$482.00 for emergency medical services for a total of \$2,891.00 per residential unit. Reported on the process of adopting the impact fees and on the City of Cascade collecting the impact fees for Cascade Rural Fire Protection District by intergovernmental agreement.

Larry Scarborough made a motion to accept the minutes of the November 11, 2021 regular Commissioner's meeting, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the Treasurer's Report and payment of the bills dated December 9, 2021, and LaDawn Saxton seconded the motion. Motion carried.

UNFINISHED BUSINESS:

Steve Hull reported on getting closer to finishing the process of adopting impact fees. Presented and reviewed the income report and expenditure report for the year ending September 30, 2021 and reported \$12,326.77 was used from savings to increase income to equal expenses.

Steven Hull reporting for Keri Rueth reported the new ambulance completion date was bumped-up to the end of April 2022. Reported Keri Rueth applied for Narcotics Licensure for the Department with the Drug Enforcement Administration and reported the application asks if the applicant is a government entity. Reported the annual inspections of the ambulances completed by Idaho Emergency Medical Services had no issues.

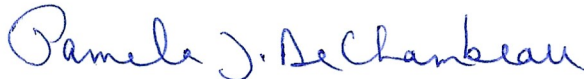
NEW BUSINESS:

Steven Hull reported twenty-seven (27) incidents for the month of November 2021 and reported the average is thirty-three (33). Reported on the three-week closure of Highway 55 at Smith's Ferry. Reported the Assistance to Firefighters grant was finalized with JMCM Consulting for a Type 3 Wildland Engine. Reported the grant is in the amount of \$428,000.00 and the department match is \$40,000.00. Reported on receipt of an estimate in the amount of \$3,500.00 from a local contractor to add an additional bedroom at the 109 East Pine Street fire station and reported construction will begin in January 2022. Reported on chaining-up a fire truck due to road condition concerns last year when the bottom fell out of the roads in January and there was a foot of slush on the roads.

Steven Hull reporting for Keri Rueth reported there will not be a Christmas party again this year due to the pandemic and reported on giving a \$50.00 bonus to full time employees and a \$25.00 bonus to volunteer employees instead of buying an item for a Christmas gift. Reported an Emergency Medical Services Administration Council meeting is schedule January 15.


There being no further business, the regular commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 5:45 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chairperson