

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
April 11, 2024**

Commissioner Mike Arnold called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:36 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth, Secretary / Treasurer Pam DeChambeau, and an excused absence for Commissioner Larry Scarborough.

LaDawn Saxton made a motion to approve the agenda and Mike Arnold seconded the motion. Motion carried.

John Russell with Zwygart John & Associates presented the report on audited basic financial statements and supplemental information for the year ended September 30, 2023. Reported the financial statements present fairly, in all material respects, the financial position of the District. Reviewed the balance sheet and noted accounting standards require the Net Pension Liability. Reviewed the second short-term focus balance sheet and noted fund balance compared to the expenditures for the year shows approximately eleven (11) months of operating reserves on hand. Reviewed the income statement and noted revenues were over expenditures and an increase in fund balance. Reviewed the cash balances at the Local Government Investment Pool and Idaho First Bank. Reviewed the estimated uncollectible amount due from customers for ambulance and medical services more than 90 days past due. Reviewed the budget to actual comparison report and reported excess revenues over expenditures. Reported no issues with internal controls. Mike Arnold made a motion to accept the report on audited basic financial statements and supplemental information for the year October 1, 2022 to September 30, 2023, prepared by Zwygart John & Associates, and LaDawn Saxton seconded the motion. Motion carried.

LaDawn Saxton made a motion to approve the minutes of the March 14, 2024 regular Commissioner's meeting, and Mike Arnold seconded the motion. Motion carried.

LaDawn Saxton made a motion to approve the Treasurer's Report and payment of the bills dated March 14, 2024, and Mike Arnold seconded the motion. Motion carried.

UNFINISHED BUSINESS:

Steven Hull reported an update on purchasing a new rescue truck and reported a build time of twenty-eight (28) to thirty-six (36) months. Reported twenty percent down is required to finance through Idaho First Bank, and the Bank can make two separate payments for the chassis and for the build. Reported on the Idaho Survey and Rating Bureau re-rating the fire district March 19, and reported classification dropped a point, from a 5 to a 4 in the city limits within 1,000 feet of a hydrant, effective June 2024.

Reported the Type 4 wildland bed tank pump combination truck located at the Clear Creek station was returned to Southern Idaho Timber Protective Association.

Keri Rueth reported the ambulance inspection required for the annual renewal of the agency license was completed and passed with a fixed discrepancy. Reported on the discrepancy being the inability to buy some medications that are out of stock and therefore having expired medications on-board. Reported the discrepancy will come off the licensure when the medications are in-house. Reported on the inspection, and on it being the most thorough she has had in the last fourteen (14) years.

NEW BUSINESS:

Steven Hull reported forty-three (43) incidents for the month of March 2024 and reported the average for March is twenty-eight (28). Reported on being nominated by the Idaho Fire Chiefs Association to attend the Western Fire Chiefs Association Force 2024 conference in Sisters, Oregon September 30 to October 1, 2024. Reported attendees are by invitation only and reported on requesting and receiving sponsorship from Cascade Community Fire Fund to attend the conference.

Keri Rueth reported an update on the Valley Countywide EMS District upcoming permanent tax levy increase election Tuesday, May 21, 2024. Reported on holding informational sessions to McCall St. Luke's Medical Board and to West Central Mountains Economic Development Council. Reported on setting-up informational sessions for the Cascade Community Center and the Cascade American Legion. Reported on the Cascade Fire Community Fund, the Donnelly Members Association, and the McCall Fire District's Union being involved in promoting the yes vote. Reported on a forthcoming support letter from all three fire district boards and the board of county commissioners. Reported a barbeque and informational session Saturday, May 18 in Cascade.

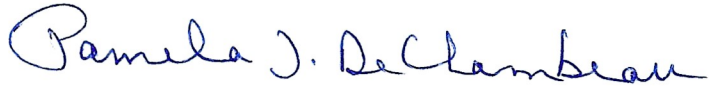
Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 167 Pointes Road, for Stephen and Cindy Bramel, for the period January 1, 2024 to December 31, 2024, in the amount of \$139.55, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 188 Pointes Road, for Ryan and Nicole Jacobson, for the period January 1, 2024 to December 31, 2024, in the amount of \$58.76, and LaDawn Saxton seconded the motion. Motion carried.

The date to hold the budget public hearing for the year October 1, 2024 to September 30, 2025 was discussed. Mike Arnold made a motion to hold the budget public hearing on Thursday, August 29, 2024 at 5:30 p.m. at the 109 East Pine Street Fire Station, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:29 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:


Larry V. Scarborough
Chairperson