

**CASCADE RURAL FIRE PROTECTION DISTRICT  
SPECIAL COMMISSIONER'S MEETING MINUTES  
October 24, 2024**

Larry Scarborough called the special commissioner's meeting of the Cascade Rural Fire Protection District to order at 10:07 a.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth, and Secretary / Treasurer Pam DeChambeau. Commissioner LaDawn Saxton participated by phone.

Mike Arnold made a motion to approve the agenda as presented, and LaDawn Saxton seconded the motion. Motion carried.

The updated Out of District Services Contract, policy, and forms were reviewed. Steven Hull reported the Out of District Services Contract annual Base Contract Services Fee is currently the amount of the Cascade Rural Fire Protection District tax levy rate multiplied by the Valley County property value. Presented adding \$50 to the Base Contract Services Fee for administrative and contract preparation costs and legal fees for contract review. Presented establishing the Out of District Services Contract one-time Improvements Services Fee for real property in the amount of \$2,891 per residential unit, and \$1.16 per non-residential square foot for, Out of District Services Contracts started January 1, 2024 and after. Reported the proposed Improvements Services Fee for real property is an amount equal to the impact fee that would be charged for the improvements on the subject real property if it were within the Fire District. Reported the impact for serving property outside of the Fire District is no different than the impact of new growth within the Fire District that is subject to the payment of impact fees. The real property owners outside of the Fire District have not been paying for the costs of the facilities the Fire District has and is using to provide for these services.

Mike Arnold made a motion to approve the proposed increase in the Out of District Services Contract annual Base Contract Services Fee in the amount of the Cascade Rural Fire Protection District tax levy rate multiplied by the Valley County property value plus \$50, and the proposed establishment of the Improvements Services Fee in the amount of \$2,891 per residential unit, and \$1.16 per non-residential square foot, for publication for a public hearing for Thursday, November 14, 2024, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the special commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 10:14 a.m.

Respectfully submitted,



Pamela J. DeChambeau  
Secretary/Treasurer

Approved:



Larry V. Scarborough  
Chair