

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
July 11, 2024**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:37 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth, and Secretary / Treasurer Pam DeChambeau.

Larry Scarborough made a motion to approve the agenda as presented, and Mike Arnold seconded the motion. Motion carried.

Mike Arnold made a motion to accept the minutes of the June 13, 2024 regular Commissioner's meeting as presented, and Larry Scarborough seconded the motion. Motion carried.

Larry Scarborough made a motion to accept the Treasurer's Report and payment of the bills dated July 11, 2024, and Mike Arnold seconded the motion. Motion carried.

UNFINISHED BUSINESS:

Steven Hull reported on meeting with Attorney Bill Gigray and confirming the impact fee may be charged and collected on new construction homes that request a fire protection services agreement, property outside the fire district boundaries. Reported on Attorney Bill Gigray revising the fire protection services agreement to include the impact fee. Reported all full time staff are Firefighter I certified. Reported on meeting with Perpetua Resources and reviewing an impact agreement. Reported on Perpetua Resources stating a rescue truck would qualify for funding through the Laura Moore Cunningham Foundation and heavy duty extrication tools would qualify for funding through the City of Donnelly Local Option Tax. Reported Perpetua Resources will match all funding awarded. Reported on Perpetua Resources requesting to maintain a portion of Warm Lake Road during winter months for their access. Reported on completion of the specifications and quote in the amount of \$225,083 for a Skeeter Dodge light rescue chassis and presented the purchase agreement with Hughes Fire Equipment Inc. Reported a build time frame of twenty to twenty-four months and full payment is due at the time of delivery. This purchase agreement with Hughes Fire Equipment Inc. for the Skeeter Dodge light rescue chassis will be on the special commissioner's meeting agenda Monday, July 15, 2024 at 8 a.m.

Keri Rueth reported on the Valley Countywide EMS District moving to one Medical Director, Dr Curtis Meske, for the Cascade, Donnelly, and McCall fire departments effective January 2025. Reported on moving to establish emergency medical services protocols for Cascade, Donnelly, and McCall fire departments.

NEW BUSINESS:

Steven Hull reported thirty-three (33) incidents for the month of June 2024 and reported the average for June is forty (40). Presented and reviewed a bid for an air conditioning unit to replace the twenty year old unit at the 109 East Pine Street station. Reported on requesting a second bid to replace the air conditioning unit and on researching alternative options for air conditioning.

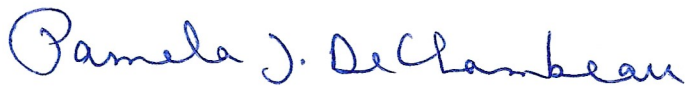
Keri Rueth reported on the Valley Countywide EMS District Commissioners scheduling a meeting with the Valley County Commissioners to request additional funding for the contract to provide emergency medical services. Reported on the fifth \$10,000 donation from an unknown donor with the request to use \$5,000 for emergency medical services supplies. Discussion followed and a new Local Government Investment Pool account will be opened and the donated funds received to date in the amount of \$50,000 will be transferred from the current savings account to the new savings account in order to track purchases made from the donated funds.

Steven Hull presented and reviewed the proposed budget for October 1, 2024 to September 30, 2025. Reported few changes from the previous year's budget. Reported a three percent increase in wages. Presented a separate budget for emergency medical services only. Reported a new income line item, Cascade Fire Community Fund Training Fund, in the amount of \$10,000. Reported \$6,150 of the training fund income is budgeted in the wages and benefits expense line items and \$3,850 is budgeted in the training expense line item. Discussed the anticipated dates of notice of awards of the Idaho Bureau of Emergency Medical Services and Preparedness equipment grant and non-transport rescue vehicle grant, and the Assistance to Firefighters grant for a Type VI wildland fire engine. Reported an increase in the emergency medical services and fire reporting software and in QuickBooks accounting software. Reported the insurance policy annual premium will be received soon. Reported an increase in the health insurance premiums and reported on budgeting for the required annual physical/wellness exam for eight full-time staff plus one, for a possible new hire. Reported on contacting Emergency Responders Health Center for the required annual physical/wellness exam services. Discussed anticipated annual legal fee costs. Reported the communication expense line item budget amount increased for the Idaho Bureau of Emergency Medical Services and Preparedness equipment grant to purchase radios. Reported on all the services done on equipment increasing in price. Discussed increasing the budgeted amount in building repair and maintenance for air conditioning repairs. Discussed the quote for a generator for the 109 East Pine Street station in the amount of \$101,740. Discussed Idaho Power Company grants to install a generator and/or upgrade lighting. Reviewed the separate budget for emergency medical services only for six full-time staff. Reported \$463,212 is the estimate to be received for the contract to provide emergency

medical services. Reported on the additional payment in lieu of taxes received from Valley County to provide emergency medical services and reported eighteen months of the additional funding is left to continue the wages currently paid. Reported on current wages averaging \$22 to \$25 per hour and on moving to an average hourly wage of \$28 to \$30 per hour. Discussed second home property owners in Valley County paying their fair share of property taxes without the homeowner's exemption. The proposed budget for October 1, 2024 to September 30, 2025 will be presented at the next regular commissioner's meeting Thursday, August 8, 2024.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 7:07 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chairperson